

**Field Trip Authorization Form**

Name of Group/Team: **World Affairs Council / DARTMOUTH MODEL UN**

Faculty/Staff member Making Request: **Gretchen McNulty/Melissa Oliver**

Date(s) of Proposed Trip: **MARCH 30-APRIL 1** # of School Days: **1**

# Nights Away: **2**

Destination: **HANOVER, NH** Distance (one-way): **175 miles**

Purpose/Benefit of Trip: **Model UN Simulation**

Transportation Arrangements: **School Bus**

# Students: **25** # Chaperones: **4** School Staff: **2** Parents/Other: **2**

Arrangements for Mixed Gender Supervision: **Yes**

Cost Per Student: **\$200.00**

Description of any Fundraising: **Trivia Competition, Item Sales**

Do all members of the group/team have an opportunity to participate? Yes  No

If "no," describe circumstances: **N/A**

**For overnight trips**

All parent/other chaperones have attended volunteer training: Yes  No

Date and time of pre-trip chaperone meeting: **Thursday, 3/22 7:30 am CEHS 308**

**For out-of-country trips**

Travel and cancellation insurance arrangements (attach copy of contract with insurance and cancellation provisions highlighted): **N/A**